Accessing Advanced Features Using the RetailEdge.ini File

Reporting & Analytics · https://retailedge.com/docs/accessing-advanced-features-using-the-retailedge-ini-file

What is the retailedge.ini file?

RetailEdge uses an INI file to configure various program settings. On startup, RetailEdge reads this file to determine parameters such as which database to use, screen layouts (including whether windows start maximized), and the criteria for the last inventory or customer queries.

Accessing the retailedge.ini file

To view or edit this file:

Open RetailEdge, go to **Help** > **About**, then press **Ctrl-Alt-I**.

This opens the file for viewing or editing. While most of the content is managed by RetailEdge and should not be changed, there are several key values you can customize.

Notes:

Semicolons are used to comment out sections, allowing you to enable or disable features as needed.

The file is loaded at program startup, so restart RetailEdge after making changes.

Common Applications

Receipt and Sales Subtotals

Do you ever wonder how we create subtotals on our RetailEdge quotes?



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BILL TO:

Customer Name
Business Name
Street Location
City, ST ZIP
Country

SHIP TO:

Customer Name
Business Name
Street Location
City, ST ZIP
Country
Phone Number

PO NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	Customer ID
		Bill				Customer ID

QUANTITY	ITEM	DESCRIPTION	PRICE EACH	AMOUNT
1	521172	RetailEdge Point of Sale Software (S# RE-SOFTWARE, ST)	$495.00	$495.00
1	860275	60 Minutes of training included with purchase of main location license. To be used within 30 days of purchase. (S# SP-TRAIN-60, ST)	$0.00	$0.00
1	242588	RetailEdge Point of Sale Software Client Workstation (S# RE-32_CLIENT, ST)	$225.00	$225.00
			Sub Total: Software	$720.00
2	522658	RetailEdge Software Maintenance Plan (SMP - Silver) per month per workstation (S# SP-SMP-SILVER, ZT)	$5.00	$10.00
			Sub Total: Monthly Silver Updates	$10.00

Sub Total:	$730.00
Sales Tax:	$0.00
Total:	$730.00

Total Saved: 14%

Loyalty Dollar Balance = $0.00, House Charge Balance = $0.00 (as of 5/29/2026)

Total: $730.00

If you generate quotes and want item groupings with subtotals, here are steps and videos to show you how to do it.

Tipping Departments

With integrated credit card processing, RetailEdge can automatically add tips to sales. You can add departments to these tips for better tracking.

Receipt Language Substitution

You can create customized receipts in RetailEdge. This is a fairly complex process and it can be much easier to simply change column headers or language differences by modifying the language definition files. You can find out more about this here.

Example of language substitution

For example, to change OPEN ORDER on an open-order receipt to WORK ORDER, update:

Receipt_Tape_Order_Order=OPEN ORDER

to

Receipt_Tape_Order_Order=WORK ORDER