How do I assign a department to my Tips?

POS Software and Setup · https://retailedge.com/docs/how-do-i-assign-a-department-to-my-tips-2

When using an integrated credit card processing option to handle tip adjustments (adding a tip item to the sale), it can be useful to have a department assigned to the tip line to help you properly categorize the tips in an external program like QuickBooks. Since the tip adjustments are handled by the processing devices and gets added to the sale as a non-entered item after the sale is posted, this is handled in RetailEdge by adding the following line to the [General} section of the retailedge.ini file:

Sales_Depart_Tip=Tips

Where Tips is the Department ID of the Department you want to have the tips associated with.

The retailedge.ini file is typically located in c:\users\(username)\AppData\Local\High Meadow Business Solutions\RetailEdge 8.2 folder, but can be accessed by choosing About from the RetailEdge Help menu and then pressing Ctrl-Alt-I.

Doing it this way has the added advantage that different Windows users can be assigned different tip departments. And although RetailEdge can handle tracking your Tip Adjustments for each clerk, this can give you additional department level tracking if you have your clerks sign into Windows as different users.